



Decos D5 Success Story- Uniontown Medical Rehabilitation

**“We realized we were literally
drowning in hundreds
of thousands of pages of paper”**
~Dr. Richard Kaplan

Document Intensive Organization

Dr. Richard Kaplan of Uniontown, Pennsylvania is part of a growing sector of professionals diversifying their business portfolios. In addition to founding Uniontown Medical Rehabilitation (UMPRC), a ten employee medical practice, he also lends his time as an Expert Witness for Medical Insurance Litigation, serves on a Peer Review Panel, and operates a flight school. Organizing separate operations proved tedious and time consuming. In 2008, Dr. Kaplan decided to combine all of his business and personal records into one single repository with Decos D5.

The Key Advantage

A key advantage of Decos is that it’s easily customizable and relatively inexpensive related to comparable systems. Decos D5 serves as a document archive for Dr. Kaplan’s primary business (UMRPC) and for his other businesses. As an expert witness, Dr. Kaplan must follow strict legislative guidelines surrounding documentation. Dr. Kaplan is able to separate each business and abide by all compliancy regulations with minimum effort, giving him options for industry specific customization and management of personal information and documents. With Decos, Dr. Kaplan is now able to manage, preserve, and find any file or document quickly and easily.



Uniontown Medical

Industry
Medical

Business challenges

- ✓ Multiple businesses with individual needs & concerns
- ✓ Unorganized patient files
- ✓ Stress surrounding Compliancy Regulations

Business benefits

- ✓ Increased clarity and organization between multiple business operations
- ✓ Instant access to the right information from anywhere
- ✓ Automation of time consuming business processes
- ✓ Improved control over documents & document oriented processes
- ✓ Reduction of paper handling & error prone manual processes
- ✓ Reduction of paper storage





Decos D5 Success Story- Uniontown Medical Rehabilitation

Research leads to the Solution

UMPRC faced a difficult challenge, how to quickly and efficiently scan thousand of patient files. *"It would be fair to say that UMRPC is fundamentally a document factory,"* says Dr. Kaplan. For two years, they extensively searched Document Management software that could handle the workload. Decos Workstation provides a highly efficient process for archiving of past records by using a "Splitter Page". The "Splitter Page" is a document with a specialized barcode, which is placed in large volumes of scanned documents to separate the bulk scan. This "Splitter Page", combined with the preview screen, enabled UMRPC to scan in all patient files quickly and efficiently.



Decos Direct

"Decos Direct is a powerful must have feature of Decos Document – web edition, understated in much of its literature" says Dr. Kaplan. Decos Direct seamlessly integrates with Microsoft Word and Outlook in order to store documents directly in Decos, greatly increasing the efficiency of document editing among UMRPC staff. Dr. Kaplan or his employees can revise a document in Word and save the revisions as different versions without the need to print or email the new document. The combination of Word integration and automated workflow capabilities results in a true "paperless" office and an efficient remote office.



Support Built for Success

Finally yet importantly, Decos clearly has an experienced and capable support team which can provide first-rate assistance including sales, functional consultancy, technical consultancy and engineering. Though Pennsylvania is quite a distance from Atlanta, Decos staff can provide remote support and software updates via remote networking technology. *"Given the ability for Decos to support their software remotely - including software installation and migration - I was able to shop the national software market for the features Decos offers to make my office efficient, paperless, and mobile,"* says Dr. Kaplan.

